



# THE ROCK SCHOOL

## A Foundation *for* Flourishing

## Enrollment Process | **GRADES K-12**

### Getting Started

Congratulations on your acceptance to The Rock School! To finalize enrollment and accept your seat, please complete the enrollment process through our online Family Portal.

### How to Enroll

If you have other students currently enrolled at TRS, skip to the next section.

If this is your first student enrolling at TRS, start here:

- Go to [www.therocklions.com/parentsweb](http://www.therocklions.com/parentsweb).
- After the login screen opens, please select **Create New Family Online Account**.
- Enter TRS-FL into the District Code field.
- Enter in the Email field your email address as provided in your application to the school.
- Click the **Create Account** button.
- You will receive an email from FACTS SIS Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for 6 hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided or create a new username. Then type in your desired password into the Password field and Confirm field.
- Click on the **Save Username and/or Password** button.
- Close the window.
- Log into Family Online as instructed below.

Once you have an account for Family Online (ParentsWeb):

- Go to [www.therocklions.com/parentsweb](http://www.therocklions.com/parentsweb).
- Type in your username and password, along with the district code TRS-FL. If you have forgotten your username or password, please click on the link provided.
- After logging in, click on **Apply/Enroll** in the left menu.
- Click on the **Enrollment/Reenrollment** link.
- The system will open with a link to the enrollment packet. The process should take approximately 15 minutes to complete. Your information will be saved if you need to quit and come back later.

### What Happens Next

Welcome to The Rock School! Now that enrollment is complete, please visit [TheRockLions.com/backtoschool](http://TheRockLions.com/backtoschool) to access all registration materials for the school year, including a school calendar, uniform guidelines, a link to the uniform store, and more. If not already submitted, please be sure to send copies of your child's birth certificate, immunizations, and physical exam to the office before August 1st.

*If at any point you have a question or need assistance, please call us at 352-331-7625 or email [admissions@therocklions.com](mailto:admissions@therocklions.com).*